

PAKENHAM BASKETBALL

Pakenham & District Basketball Association
Home of the Pakenham Warriors

CONSTITUTION

Pakenham and District Basketball Association

Inc No: A0014035N ABN: 35 920 729

Issue 10 December 2023



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PART A: PRELIMINARIES

OBJECTIVES

1. NAMING
 - a. The name of the incorporated association is Pakenham and District Basketball Association Incorporated and is hereinafter referred to as the 'Association' or PDBA.
2. PURPOSE
 - a. To provide a high-quality basketball experience for the residents of the Cardinia Shire through strong governance, industry best practice and in partnership with all stakeholders.
 - b. To develop sound governance practices based on a business model that will ensure the provision of well-run, sustainable, and inclusive basketball opportunities across Cardinia which will result in more people playing basketball.
3. IMPLEMENTATION
Will be through:-
 - a. Communication - Utilising technology to promote, communicate, save costs, manage business information, and derive revenue wherever possible.
 - b. Good Governance- Providing roles and responsibilities that are clearly defined and communicated, and a business model that is developed for all aspects of PDBA basketball.
 - c. Participation Growth- Attracting and retaining new players to the PDBA by providing an inclusive and welcoming experience to all and aspirational pathways. Planning for population growth and demand.
 - d. People Development- Training and developing staff, officials, coaches, volunteers, players, and parents to ensure industry best practice for a Basketball Association
 - e. Advocacy- Adopting a clear strategy to support facility expansion and for basketball utilisation through strong partnerships and community links.
 - f. Financial Sustainability- Effective planning and making decisions to plan for growth underpinned by stable governance and business model, whilst operating the Association in a transparent, compliant manner.
4. CULTURE
To develop a culture that creates:-
 - a. Basketball skill development and pathways
 - b. Sustainable and responsible management and governance
 - c. Inclusive and fun environment
 - d. Regular and effective communication
 - e. Local opportunities for the people of Cardinia

PARAMETERS

5. POWERS
 - a. To acquire, hold, deal with and dispose of any real or personal property for the purpose of satisfying the Objectives of the Association.
 - b. To open and operate bank accounts:
 - c. To invest its money
 - d. To borrow money for capital works for the purpose of satisfying the Objectives of the Association upon such terms and conditions as the Association thinks fit.
 - e. To give such security for the discharge of liabilities incurred by the Association on its behalf for reward or otherwise.
 - f. To build, construct, erect, maintain, alter and repair any premises, building or the other structure of any kind and to furnish, equip and improve the same for use by the Association for the purpose of satisfying the Objectives of the Association.
 - g. Accept donations and gifts in accordance with the Objectives of the Association.

- h. Print and publish using any platforms deemed appropriate, including electronic, any approved information by any media including newsletters, newspapers, articles or leaflets for promotion of the Association.
- i. Provide gifts and prizes in accordance with the Objectives of the Association.
- j. Organise social events for members and the promotion of the Association.
- k. To enter any other contract the Association considers necessary or desirable for the purpose of satisfying the Objectives of the Association:
- l. Appoint such Board of Management and committees as from time to time are considered necessary for the good conduct of the affairs of the Association.
- m. Make By-laws governing the conduct of the Association's activities; and
- n. Otherwise do all things which are incidental to or necessary for the attainment of the Objectives of the Association.

6. DEFINITIONS

- a. Act means the Associations Incorporation Reform Act 2023.
- b. Annual General Meeting (AGM) means the specific General meeting held within 5 months from the End of Financial Year as per Consumer Affairs Victoria requirements/The Act
- c. By-laws means the playing conditions set by the Board for the conduct of domestic competitions and any other matters governing the Association providing they do not conflict with these Rules.
- d. Board means the Board of Management of the Association.
- e. Board Member means elected member as per AGM rules.
- f. Financial Report means a report within the meaning of these Rules.
- g. Financial Year means the year ending on 31st December.
- h. Secretary means person appointed by the Board under such title.
- i. General Meeting means a general meeting of members (either Annual or Extraordinary) convened in accordance to these Rules.
- j. Objectives means the objectives of the Association as set out in the Objectives (Rules 1-4).
- k. Regulations means regulations under the Act.
- l. Relevant documents have the same meaning as in the Act.
- m. Rules means the rules of the Association as set out in the terms of this document.

7. ALTERATION OF RULES

- a. These Rules and Objectives of the Association must not be altered except in accordance with the Act.

8. NOT FOR PROFIT

- a. The Association must not distribute any surplus, income, or assets directly or indirectly to its members.
- b. Subrule a. does not prevent the Association from paying a member.
 - i. reimbursement for expenses properly incurred by the member; or
 - ii. for goods or services provided by the member

if this is done in good faith on terms no more favourable than if the member was not a member.

PART B: MEMBERSHIP

GENERAL

9. RIGHTS

A member has the right to

- a. Attend and be heard at General Meetings
- b. Vote at General Meetings
- c. Submit items for General Meetings
- d. Be elected to the Board of Management or Association committees.

10. ELIGIBILITY

- a. Any person who supports the purposes of the Association is eligible for membership.

11. REGISTER OF MEMBERS

- a. The register of members in category 1 will be held by the PDBA preferred electronic registering app.
- b. The register of members in categories 2 and 3 will be held by the Secretary.
- c. Details of members will include: -
 - i. Date of acceptance of membership
 - ii. Name and date of birth
 - iii. Address
 - iv. Contact email and phone number
 - v. Period of Membership
- d. The register is available (names only) for inspection, free of charge by any member upon request.
- e. A member may make a copy of entries (name only) in the register.

12. PERIOD OF MEMBERSHIP

- a. Category 1: Membership is held if the member's prescribed registration fees are paid in full prior to commencement of the PDBA season/event in which they are registered as determined by Association.
- b. Category 2: Membership is held for the financial year in which they registered.
- c. Category 3: Membership is held for the term of life of the member except under Rule 17 g.

13. CONDITIONS

Membership is conditional on the following.

- a. That the member agrees to abide and be bound by these Rules and By-Laws of the Association, and to accept, comply with and enforce all decisions of the Association.
- b. That the member shall manage their affairs in a manner that will not discredit the Association, or basketball in Victoria and in accordance with the policies of the Association and any policies from governing bodies deemed appropriate by the Association.
- c. That the right, privilege, or obligations of the membership is not transferred or transmitted to another person.

14. CESSATION OF MEMBERSHIP

- a. That membership for Categories 1 and 2 terminates by
 - i. Death,
 - ii. Resignation - by writing to the Secretary whereupon receipt of notification membership will cease.
 - iii. At the end of each season the player is registered for.
 - iv. Non-financial – When payment of fees for registration in each season of competition is not paid in full prior to start of competition.
 - v. A parent ceases to be a member once the child turns 18 years old.
 - vi. Association ruling

MEMBERSHIP CATEGORIES

15. CATEGORY 1: PLAYING MEMBER

- a. A person who is registered to participate in a team or competition which is organised by the Association.
 - i. Over 18 Years – Senior Member
 - ii. Under 18 Years - Junior Member represented by a Parent Member
- b. If the member is under 18 years old, they may be represented by a parent or guardian by nominating them on the Association preferred register. If more than one parent or guardian nominates per Under 18 year old playing member, only the first nomination shall be accepted. The Association has the right to reject a parent who has been nominated.

16. CATEGORY 2: ASSOCIATE MEMBER

- a. A person with an interest in basketball, over the age of 18, who is not a player or parent member, is able to apply for membership to the Board by completing a membership form (Appendix A)
- b. The membership lasts for a calendar year and has no fee.

- c. Application must be lodged with Secretary no later than 14 days prior to a General Meeting
- d. As soon as practicable after the receipt of a nomination, the Secretary shall refer the nomination to the Board.
- e. The Board shall determine whether to approve or to reject the nomination but shall not be required to state any reason for failing or refusing to admit any person to membership.
- f. Upon the nomination being approved by the Board, the Secretary shall, notify the nominee in writing (this may be electronic)
- g. The Secretary shall, enter the nominee's name in the register of Associate Members.

17. **CATEGORY 3: LIFE MEMBER**

- a. A Life Member should be restricted to those whose service to basketball and the association has been worthy of the highest honour.
- b. Written notice of nomination for such election shall have been given to the Secretary of the Association at least 14 days prior to the Annual General Meeting.
- c. The Board shall present a written report to the Annual General Meeting on the services of any nominee together with its recommendations as to the suitability for the honour.
- d. A Life Member of the Association may be elected at the Annual General Meeting by a 75% majority of eligible votes.
- e. A Life Member shall be granted the privileges of free admission to all functions held by the Association and the right to attend and vote at the General Meetings.
- f. A Life Member shall be awarded a certificate and memento of appropriate design, for Lifetime membership.
- g. By resolution of 75% majority of eligible votes at an Annual General Meeting of the Association, life membership may be cancelled.

DISCIPLINE

18. **FOUNDATIONS**

- a. The Association may take disciplinary action against a member if it is determined that the member: -
 - i. Has failed to comply with these Rules; or
 - ii. Refuses to support the purposes of the Association; or
 - iii. Has engaged in conduct prejudicial to the Association.

19. **BOARD ROLE**

- a. If the Board is satisfied that there are sufficient grounds for taking disciplinary action, the Board must appoint a Disciplinary Committee to hear the matter and determine what action, if any, to take against the member.
- b. The members of the committee may be
 - i. Board members,
 - ii. Members of the Association or
 - iii. Anyone else;

but must, as much as possible, not be biased for or against the participants.
- c. A notice to the member must be given by the Secretary stating:-
 - i. That the Association proposes to take disciplinary action
 - ii. The grounds for the proposed disciplinary action
 - iii. The date, time and venue for the meeting
 - iv. That the member may
 - 1. Attend the disciplinary meeting and address the disciplinary committee at that meeting.
 - 2. Attend with an advocate as approved by the Association.
 - 3. Give a written statement to the Disciplinary Committee at any time before the disciplinary meeting.
 - 4. Have appeal rights under Rule 21
- d. The notice must be given within 14 days of the disciplinary meeting.

20. DISCIPLINARY COMMITTEE CONSIDERATIONS

- a. Give the member an opportunity to be heard and /or consider any written submission.
- b. Make deliberations of either
 - i. Take no further action against the member; or
 - ii. Reprimand the member; or
 - iii. Suspend the membership rights of the member for a specified period; or
 - iv. Expel the member from the Association.
- c. The Disciplinary Committee may not fine the member.
- d. The suspension of membership rights or the expulsion of a member by the Disciplinary Committee under this rule takes effect immediately after the vote is passed.
- e. The Discipline Committee must send a notice of their deliberations to the member and the Board.

21. APPEAL

- a. A person whose membership rights have been suspended or who has been expelled from the Association under Rule 20 b ii and Rule 20 b iv may give notice to the Disciplinary Committee to the effect that they wish to appeal against the suspension or expulsion.
- b. The notice must be in writing and given to the Secretary no later than 48 hours after the notification of deliberation.
- c. On receipt of the appeal letter the Secretary will inform the Board. The Board is to arrange for both parties to be heard by a neutral committee convened by another Association or Basketball Victoria withing 14 days.

GRIEVANCE

22. ELIGIBILITY

- a. This grievance procedure applies to disputes between
 - i. A member and another member.
 - ii. A member and the Board.
 - iii. The Board and a Club playing in the Association.
- b. A member must not initiate a grievance procedure in relation to a matter that is the subject of a disciplinary procedure until the disciplinary procedure has been completed.

23. RESPONSIBILITY OF PARTIES

- a. The parties in a dispute are expected to show reasonable attempts to resolve the dispute between themselves within 14 days.

24. MEDIATION

- a. If no resolution either party may notify the Board of the dispute and
 - i. agree to or request the appointment of a mediator; and
 - ii. attempt in good faith to settle the dispute by mediation.
- b. The Board shall source a mediator that must be
 - i. Agreed upon by both parties; or
 - ii. A person appointed by the Committee who is neutral; or
 - iii. A person appointed or employed by the Dispute Settlement Centre of Victoria.

25. FAILURE TO RESOLVE

- a. Failure to resolve the dispute by mediation may lead parties to seek to resolve the dispute in accordance with the Act or otherwise at law.

PART C: GENERAL MEETINGS

26. TYPES

- a. Extraordinary General Meeting (EGM)
- b. Annual General Meeting (AGM)

27. NOTICE OF MEETINGS

- a. The Secretary shall, at least 21 days before the date fixed for a General Meeting, send notice to members of the Association, stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting.
- b. Notice may be given
 - i. by prepaid post to the address appearing in the register of member; or
 - ii. by electronic transmission (email or text)
 - iii. by placing the notice on the notice board of the stadium; or
 - iv. by placing the notice on its electronic media sites
- c. No business other than that set out in the notice convening the meeting shall be transacted at the meeting.

28. QUORUM

- a. No item of business may be conducted at a General Meeting unless a quorum of members entitled to vote is present at the time when the meeting is considering that item.
- b. 15 members present constitute a quorum for a General Meeting.
- c. If, within half an hour after the appointed time for the commencement of a General Meeting, a quorum is not present-
 - i. If the meeting is convened upon the request of members - the meeting must be dissolved; and
 - ii. In any other case - the meeting shall stand adjourned to the same day in the next week at the same time and place. If the Chairperson changes this, members given must be informed of new arrangements 5 days prior to revised/adjourned date.
 - iii. If at the adjourned meeting the quorum is not present within half an hour after the time appointed for the commencement of the meeting, the meeting must be dissolved.

29. ADJOURNMENTS

- a. The person presiding may, with the consent of a majority of members entitled to vote, present at the meeting, adjourn the meeting from time to time and place to place.
- b. No business may be conducted at an adjourned meeting other than the unfinished business from the meeting that was adjourned.
- c. If a meeting is adjourned for 14 days or more, members given must be informed of new arrangements 5 days prior to revised date.

30. PRESIDING

- a. The President, or in absentia, the Vice-President, shall preside as Chairperson at each General Meeting.
- b. If the President and the Vice-President are absent from a General Meeting, or are otherwise unable to preside, the members present must select one of their number or other suitable person to preside as Chairperson.

31. VOTING

- a. All members eligible to vote shall exercise one vote only at the AGM or EGM.
- b. No proxy or postal votes will be allowed at any meeting.
- c. A member not physically present at a general meeting may be permitted to participate in the meeting using technology that allows that member and the members present at the meeting to communicate with each other clearly and simultaneously.
- d. A member participating in a General Meeting through technology is taken to be present at the meeting and, if the member votes at the meeting, is taken to have voted in person.

32. RESOLUTIONS

- a. A motion which is proposed at a General Meeting is determined on a show of hands.
- b. The Chairperson determines that a resolution has been
 - i. Carried; or
 - ii. Lost
- c. The result of the motion shall be recorded in the minutes by the Secretary.

33. **ANNUAL GENERAL MEETING (AGM)**
- a. The Board may determine the date, time and place of the Annual General Meeting of the Association provided it is held within five months of the end of the financial year.
 - b. The notice convening the Annual General Meeting must specify that the meeting is an Annual General Meeting.
 - c. The ordinary business of the Annual General Meeting shall be-
 - i.To confirm the minutes of the previous AGM and of any EGM held since that meeting
 - ii.To receive reports from the Board on the transactions of the Association during the preceding financial year including;
 1. President’s Report.
 2. Secretary’s Report.
 3. Financial Report (including Treasurer’s Statement, Profit and Loss, Balance Sheet and Auditor’s Report.)
 - iii.To elect the members for the Board of Management of the Association.
 - iv.To appoint an auditor for the forthcoming year if required
 - d. The Annual General Meeting may conduct any special business of which notice has been given in accordance with these Rules.
 - e. The Secretary of the Association shall give 7 days’ notice of the agenda to members.
34. **EXTRAORDINARY GENERAL MEETINGS (EGM)**
- a. All General Meetings other than the Annual General Meeting are Extraordinary General Meetings.
 - b. EGMs may be held in addition to the AGM.
 - c. The Board may, whenever it thinks fit, convene an EGM.
 - d. The Board must, on the request in writing of members representing not less than 20 members, convene an EGM.
 - e. The request for an EGM must
 - i.State the objectives of the meeting; and
 - ii.Be signed by the members requesting the meeting; and
 - iii.Be sent to the address of the Association.
 - f. If the Board does not convene an EGM within one month after the date on which the request is received by the Board, the members making the request, may convene an EGM to be held not later than two months after that date.
 - g. If an EGM is convened by members, it must be convened in the accordance with these Rules.
 - h. All reasonable expenses incurred in convening the EGM must be refunded by the Association to the persons incurring the expenses.

PART D: BOARD OF MANAGEMENT

35. ROLE OF THE BOARD

The Board shall

- a. Control and manage the business and affairs of the Association with responsibility and diligence.
- b. Subject to these Rules, the Act and the Regulations, perform all such acts and things as appear to the Board to be essential for the proper management of the business and affairs of the Association.
- c. Individual Board members shall
 - i.Discharge their roles in good faith and in the interest of the Association to fulfil the objectives of the Association.
 - ii.Not make improper use of position to gain personal advantage or cause detriment to the Association.

36. ELIGIBILITY
- a. To be eligible to be elected or appointed as a Board member a person must
 - i. Be 18 years or older.
 - ii. Be a player, associate, or life member.
 - iii. Must not have membership under suspension.
 - iv. Not be a current employee of the Association.
37. COMPOSITION
- a. The Board is made up
 - i. Executive
 1. President
 2. Vice
 3. Treasurer
 4. Secretary (who shall be the Public Officer)
 - ii. Three ordinary members and
 - iii. Up to two co-opted members.
 - b. Terms
 - i. In odd calendar years the President and Secretary will be elected. In the even calendar year, the Vice President and Treasurer will be elected.
 - b. Members are required to have a satisfactory Victoria Police criminal record check and Working with Children check completed.
 - c. Clubs
 - ii. A committee member of a Club operating in Association competitions, may not be a member of the Board.
 - iii. A club or team may not have more than one member representative on the Board.
38. NOMINATIONS
- a. Nominations for Board members shall be called for by the Secretary at least 14 days prior to the AGM.
 - b. Nominations must be
 - i. On the prescribed form (Appendix B)
 - ii. Certified by the nominee expressing their willingness to accept the Board position.
 - iii. Signed by two members (a nominator and a seconder)
 - iv. Delivered to the Secretary not less than 14 days before the date of the AGM.
39. ELECTIONS
- a. If the number of nominations received for positions on the Board is equal to the number of vacancies to be filled or if there are insufficient nominations received to fill all vacancies on the Board, then those nominated shall be declared elected.
 - b. If there are insufficient nominations received to fill all vacancies on the Board, the positions will be deemed casual vacancies.
 - c. If the number of nominations exceeds the number of vacancies to be filled, voting papers shall be prepared containing the names of the candidates in order drawn by ballot, for each vacancy on the Board.
 - d. The ballot for the election of Board members must be conducted at the Annual General Meeting in such manner as the Board directs.
40. BOARD MEMBERSHIP
- a. Board members shall be elected for a term of two years, which shall commence from the conclusion of the Annual General Meeting at which the election occurred until the conclusion of the second Annual General Meeting following.
 - b. Each member shall hold office for a period of two years. When a person's term of office has come to an end, they will relinquish the position at the end of the next Annual General Meeting two years after the date of their election. This person is eligible for re-election.
 - c. Following the adoption of this Constitution, no person who has served as a Board member for a period of three consecutive full terms (6 years) shall be eligible for election or appointment as a Board member until the second annual general meeting.

41. **CONFLICT OF INTEREST**
- a. A Board member who has a material or personal interest in a matter being discussed by the Board must disclose the nature and extent of that interest to the committee.
 - b. The member must not be present while the matter is being discussed or voted on.
 - c. The rule does not apply
 - i. If the member belongs to a class of person for whose benefit the Association is established
 - ii. If the member has in common with a substantial proportion of the members of the Association
42. **POSITIONS ON THE BOARD.**
- a. The Board will consider and appoint the Office bearers annually at the first Board meeting following the Annual General Meeting
 - b. The Board will consider and appoint portfolios for members on an annual basis at the first board meeting after each Annual General Meeting.
 - c. The Board may co-opt up to two other persons to become Board members for a period which will not exceed the time to the next Annual General Meeting.
 - d. In the event of a casual vacancy, the Board may appoint another person to the vacant position and the person appointed may continue in office up to and including the conclusion of the next Annual General Meeting following the date of the appointment.
 - e. A person elected, co-opted or appointed as a Board member who is not a member at the time of taking office shall become an associate member with full membership rights during the time of holding office and complete the necessary membership form.
43. **VACATION OF OFFICE**
- a. A Board member may resign from the Board by written notice addressed to the Secretary.
 - b. A person ceases to be a Board member if they
 - i. Cease to be a member of the Association; or
 - ii. Fails to attend 3 consecutive Board meetings (other than special Board meetings) without submitting an apology prior to the meeting; or
 - iii. Otherwise ceases to be a Board member by operation of section 78 of the Act.
 - c. The Board must meet at least 6 times in each financial year.
44. **CASUAL VACANCIES**
- a. The Board may appoint an eligible member of the Association to fill a vacant Board position that-
 - i. Has become vacant under Rule 43; or
 - ii. Was not filled by election at the last Annual General Meeting.
 - b. If the position of Secretary becomes vacant, the Board must appoint a member to the position within 14 days after the vacancy arises.
 - c. Any casual vacancy may only be filled up until the next Annual General Meeting
 - d. The Board may continue to act despite any vacancy in its membership if it is able to achieve a quorum.
45. **MEETING OF THE BOARD**
- a. Any four Board members constitute a quorum for the conduct of the business of a meeting of the Board (Board Meeting)
 - b. No business may be conducted unless a quorum is present.
 - c. If within half an hour of the time appointed for the meeting a quorum is not present
 - i. For regular Board meetings - the meeting shall stand adjourned to the same place and the same time and day in the following week.
46. **NOTICE OF MEETINGS**
- a. Notice of each Board meeting must be given to each Board members at least 5 business days before the date of the meeting.
 - b. Meetings may be conducted electronically provided all participants can be clearly seen and heard.
 - c. Notice must be given to Board members of any special Board meeting specifying the general nature of the business to be conducted and no other business may be conducted at such a meeting and in urgent matters the notice may be given less than 5 days prior to the meeting.

47. **PRESIDING**
- a. The President, or in the President's absence, the Vice-President, shall preside as Chairperson at each Board meeting.
 - b. If the President and the Vice-President are absent from a Board meeting, or are otherwise unable to preside, the Board members present must select one of their number to preside as Chairperson.
48. **RESOLUTIONS AT BOARD MEETINGS**
- a. Motions presented at a meeting of the Board, or at a meeting of any committee appointed by the Board, shall be determined on a show of hands or, if a member requests, by a poll taken in such manner as the person presiding at that meeting may determine.
 - b. Each Board member present at the meeting (except the presiding member) is entitled to one vote. The person presiding only casts a vote if the vote count is equal.
49. **COMMITTEES**
- a. Subject to its overall supervision, the Board may delegate the promotion and management of basketball to such committees on such terms and conditions as it considers appropriate from time to time.
50. **MINUTES**
- a. The Secretary of the Association must keep minutes of the proceedings, including resolutions, and of each Board meeting, together with a record of the names of all members and any other persons present.
51. **RECORDS**
- a. Association Records
 - i. The Secretary must keep in their custody or under their control all books, documents, and securities of the Association.
 - ii. All accounts, books, securities and any other relevant documents of the Association (other than members' contact details) must be available for inspection free of charge for any member upon request.
 - iii. Requests may be denied if it should compromise the privacy of another person, member or staff of the Association or would breach commercial confidence or an order of a Court or breach a requirement of confidentiality in contract or at law.
 - iv. Once given permission to inspect, copies may be made of any accounts, books, securities and any other relevant documents of the Association to which the member is permitted to inspect.
 - b. Financial Records
 - i. The funds of the Association shall be derived from entrance fees, annual subscriptions, donations and such other sources as the Board determines.
 - ii. The Board shall utilise an electronic accounting package and/or qualified bookkeeper to support the work of the Treasurer.
 - iii. The Treasurer shall
 - iv. Collect and receive all monies due to the Association and authorise all payments made by the Association.
 - v. Reconcile bank accounts monthly.
 - vi. Produce monthly finance reports for the Board meeting and yearly reports for the Annual General Meeting

PART E: GENERAL

52. PROCEDURAL IRREGULARITIES

No decision of the Association or its Board or committees shall be invalid merely because of a failure to give proper notice under these Rules or the by-laws or other irregularity in procedure required by these Rules or the bylaws unless a person suffers serious detriment as a result of that failure to give proper notice or irregularity in procedure.

The Association or its Board or committees may confirm an earlier decision which may have been otherwise invalid because of a failure to give proper notice or other irregularity in procedure and the decision shall be deemed to be valid from the time it was originally made.

53. UNFORESEEN MATTERS

Should any matter arise for which provision has not been made in these Rules, the Association or the Board shall take such action as is necessary to protect the interests of the Association.

54. DISSOLUTION

If, on the winding up of the Association, any property or funds of the Association remains after satisfaction of the debts and liabilities of the Association and the costs, charges and expenses of that winding up, that property and funds shall be distributed to Basketball Victoria to use re-establishing or maintaining basketball in the Cardina Shire Council



APPLICATION FOR MEMBERSHIP OF THE PAKENHAM AND DISTRICT BASKETBALL ASSOCIATION INC.

I am applying to become a member of the Pakenham and District Basketball Association.

In the event of my admission as a member, I agree to be bound by the rules of the Association for the term of my membership.

Name of **Nominee** _____

Address. _____

Signature and date _____

I am a member of the Association and nominate the applicant, who is personally known to me, for membership of the Association.

Name of **Nominator** _____

Signature and date _____

I am a member of the Association and second the above applicant, who is personally known to me, for membership of the Association.

Name of **Secunder** _____

Signature and date _____

Completed forms should be sent to the Secretary, Pakenham and District Basketball Association via email or hand delivered to a current Board member.

APPENDIX B: BOARD NOMINATION FORM



PDBA BOARD NOMINATION FORM

I, _____

nominate _____

to the board of the PDBA.

Date: _____

Nominator

Print name

Signature

Membership Type (circle)

Playing/Parent/Associate/Life

Membership Team

Nominee

Print name

Signature

Membership Type (circle)

Playing/Parent/Associate/Life

Membership Team